

CITY OF SESSER

P.O. Box 517
Sesser, IL 62884

April 22, 2013

Mr. Jim Muir
803 S. Elm
P.O. Box 174
Sesser, IL 62884

Re: Mowing Contract--Waste Water Treatment Plant, Miner Memorial Park and Maple Hill Cemetery

Dear Mr. Muir:

This letter is to inform you that the extension of your contract through October 15, 2017 for the Waste Water Treatment Plant, Miner Memorial Park and Maple Hill Cemetery mowing services has been approved by the City Council of the City of Sesser in the amount of \$1,100.00 per week for weeks when mowing takes place.

You are required to obtain and maintain all licenses and permits required to perform the services of this contract.

Insurance Requirements

In accordance with the terms of the Contract in the previous clause, you are required to maintain the following minimum coverage:

- (A) Workers Compensation as required by statute subject to the opt out for owner/operators.
- (B) General Liability insurance of \$500,000.00 per occurrence.
- (C) Automobile Liability insurance of \$100,000.00 per person and \$300,000.00 per occurrence.

Pursuant to our agreement, you are to provide to the City Clerk a current Certificate of Insurance naming the City of Sesser as an additional insured.

All invoices must be submitted to the above address directed to the City Clerk for payment.

You are required to furnish all labor, materials, supplies, tools, and equipment required for the mowing services at the Waste Water Treatment Plant, in the Miners Memorial Park and/or in the

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Maple Hill Cemetery. You will be required to mow as needed from the 15th day of March through October 15th of each year.

You and/or your employees are required to adhere to the following standards of dress and behavior while performing work at the Waste Water Treatment Plant, in Miners Memorial Park and/or in the Maple Hill Cemetery:

1. Be fully clothed at all times including an upper garment to cover the body from the waist to the neck, along with pants or slacks.
2. Shall not engage in loud or boisterous behavior or use profane or abusive language.
3. Not eat or drink beverages except water or non-alcoholic beverages while in the Cemetery. Use of intoxicating beverages and/or drugs is strictly prohibited.
4. Contractor's personnel shall not lean, sit or stand on or up against headstones, markers or monuments. No tools, equipment or other items will be placed on or allowed to lean against headstones, markers or monuments.

Contractor shall take all necessary precautions to prevent damage to City property, headstones, markers, monuments, flowers, vases and other cemetery structures during execution of this Contract.

Contractor will notify the City promptly of damage to any property in the Plant/Park/Cemetery caused by lightning, fallen trees, vandalism, pilferage, and request instruction as to what action to take in that regard.

The City of Sesser shall not be responsible for any loss, damage, or theft of Contractor's items.

Contractor's personnel shall not operate motorized equipment while internment services or other commercial activities are being conducted in the Cemetery.


Contract shall perform a weekly inspection. During this inspection the appearance of the Plant/Park/Cemetery will be observed and any deficiencies shall be corrected as soon as practicable. Items that need correcting outside the scope of the Mowing Contract will be reported to the City.

Contractor shall submit invoices weekly to the City Clerk.

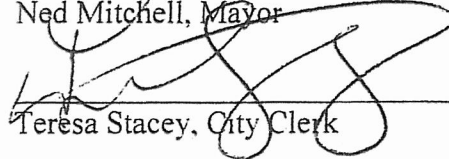
If the terms of this letter correctly state the Mowing Contract with the City, please signify the same by signing at the place provided in the lower right hand corner of this page and returning to the City Clerk.

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Very truly yours,

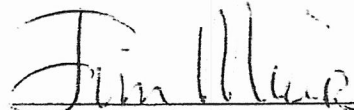


Ned Mitchell, Mayor



Teresa Stacey, City Clerk

AGREED:



Jim Muir, Mowing Contractor

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